

The regularly schedule meeting of the North Little Rock Airport Commission Meeting was held at 12:00 p.m. in the Council Chambers of City Hall.

The roll being called, all Commissioners attended this meeting.

Minutes:

Skipper Polk, Airport Director was unable to save and distribute the minutes in a .wave format.

Topic held.

Financial Report:

The end of the year report provided by the Finance Department was inaccurate. Finance is in the process of paying the Airport's remaining statements City Council will approve the Airport's 2010 budget on or around December 28, 2009. Topic held.

Don Blakey motioned, seconded by Jim Julian to hold this business for the next meeting.

Motion carried.

Old Business:

A new lease was distributed to current leaseholders. Leases will go before the Lease Committee within 60 days for review and/or discussion before renewing. Upon satisfaction, the lease will go before the Commission.

The Committee and audience, including leaseholders, discussed the rate increase and reversion clauses within the reworked leases.

The leaseholders elected spokespersons to meet with the Lease Committee and review the amended lease agreement.

Mr. Polk advised the Commissioners that the Van Cleve's non-written extension expires in February, 2010.

Jerry Homsley asked for clarification from the Board on lease negotiations and the parties involved with these discussions, specifically the Airport Manager.

The hanger owners communicated their preference to have their meetings in the evenings at the airport Mr. Ashley will confer with the Commission regarding this subject.

Mr. Polk informed the Commission that a demolition permit and an environmental assessment must be obtained to demolition a hanger. If approved, the property must be restored, i.e. remove the slab.

The new airport building's construction was discussed. The opening is scheduled for the second week in January.

Mr. Polk sought permission from the Board to negotiate leasing the old airport administration office to an unnamed company.

Brad Hughes motioned to allow Mr. Polk to negotiate a lease between the Airport Commission and the unnamed company. Mark Halter seconded the motion. The motion passed.

Mr. Polk mentioned applying for a 90/10 \$100,000 state grant to re-stripe the 523 taxiway and replacing the gate opener and controller.

Once installed, the new gate controller will track each entry. Each tenant will receive a key fob and unique numbers for their tenants and/or guests.

The Commission discussed the cost effectiveness of these projects.

Mr. Hughes motioned, seconded by Toby Burkett.

Mr. Polk informed the Commission of the Fuel Flow Fees/Self Fueling Permit budget reduction.

He suggests raising the cost from \$.05 to \$.07 including a \$100 per year fuel permit if the fuel is purchased from a source outside the airport.

Mr. Blakey discourages raising the fuel price. He is not opposed to a fee for bringing fuel from an outside source onto the airport.

The Commission discussed the impact of a fuel increase.

Jim Julian questioned the regulations for bringing fuel onto the airport. Mr. Polk explained that the rules have become lax over the years. He stated that the Fire Marshall would not be pleased with the current fuel storage conditions on the airport.

After further discussion regarding the revenue generation from a fuel increase a motion was made to increase the fuel flowage fee by \$.02. The motion did not receive a second.

Mr. Burkett stated that he would like to see the numbers before making decision.

The Commission decided that all leaseholders are required to advise the airport if they have fuel on the property. This language will be included in the new leases.

Security Report:

Officer Wes Honeycutt exterminated a deer and a coyote.

No property crimes have been reported.

Mr. Bill Canino, SportsAir USA proposed to build a hanger on an existing lease. The previous building was damaged by the tornado. Mr. Canino relayed his intent to bring aircraft business and jobs to the airport.

Mr. Blakey explained that the landlord was approved to rebuild. The lease expires in 2014. He questioned Mr. Canino with his plan for the building after the lease expires.

Mr. Canino was informed that a new 20 year lease with reversion would be established after the 2014 lease end.

Mr. Canino explained his desire to build on the current lease. He has issues with particular clauses in the new lease.

Mr. Polk was concerned about the lease issue.

Mr. Canino was authorized to build on the current lease.

Mr. Polk and Mr. Canino will meet to discuss a new lease proposal.

Mr. Hughes motioned to adjourn. Mr. Burkett seconded.

Meeting adjourned.

Correction to the minutes: Motion was made and seconded to allow Sport Air to sell autogas only at retail on the airport. Motion passed.