



901 Maple Street * North Little Rock, Arkansas 72114 * Ph 501-375-6717 * Fax 501-375-6812 * www.cat.org

MEMORANDUM

TO: BOARD OF DIRECTORS

FROM: TODD HART, CHAIRMAN

DATE: JULY 14, 2009


SUBJECT: REGULAR BOARD MEETING

The next agenda meeting of the Central Arkansas Transit Authority Board of Directors will be Tuesday July 21, 2009 at 12:00 noon in the CATA Conference Room at 901 Maple, North Little Rock. The following is the preliminary agenda:

1. Roll Call and Finding of Quorum
2. Approval of Meeting Minutes June 16, 2009
3. Citizen Communications
4. Parallelogram Lift Page 1
5. Audit Page 2
6. Diesel Page 3
7. Disadvantaged Business Enterprise (DBE) Goal Page 4
8. Financial Report – June 2009 Page 14
9. CNG Report
10. Comprehensive Fuels Analysis – Ron Copeland
11. Staff Reports Page 35
12. Any Other Business of the Board
13. Adjourn

12 Month Attendance
Board of Directors

BOARD MEMBER	JUNE 2008	JULY 2008	AUG 2008	SEP 2008	OCT 2008	NOV 2008	DEC* 2008	JAN 2009	FEB 2009	MAR 2009	APR 2009	MAY 2009	JUNE** 2009	JUNE 2009
DEPELAND, RON														
HEEMAN, ALLIE														
LBERT, JIM														
ARDIN, KAY														
ART, TODD														
LEAPS, NICOLE														
NNAMAN, ART														
NEHAN, SARA														
DOORE, BRUCE														
USE, JANICE														
WIRTH, JOE														
ESTAL, TONY														

KEY:
 Present 
 No meeting *

Special Meeting **

Not Appointed na

**MINUTES OF THE CENTRAL ARKANSAS TRANSIT
AUTHORITY
BOARD MEETING
JUNE 16, 2009**

BOARD ATTENDING

Kay Hardin
Todd Hart
Nicole Heaps
Art Kinnaman
Sara Lenehan
Eruce Moore
Joe Smith
Tony Vestal

BOARD ABSENT

Allie Freeman
Jim Gilbert

STAFF ATTENDING

Betty Wineland
Phyllis Busick
Bill Adcock
Wanda Crawford
Murray Gillerson
Eric Meyerson
Sharon Williams

OTHERS ATTENDING

Susan Dollar – Metroplan
Steve Bingham – Cross, Gunter, Witherspoon & Galchus
Jake Sandlin – Arkansas Democrat-Gazette
Michael Drake – City of North Little Rock
Danny Games – Chesapeake Energy
Steve Richardson – PSG Consulting

Chairman Hart called the meeting to order. The roll was called and a quorum was declared.

APPROVAL OF MEETING MINUTES MAY 21, 2009

The minutes of May 21, 2009 were approved on motion by Nicole Heaps, second by Tony Vestal. Motion passed unanimously by voice vote.

APPROVAL OF MEETING MINUTES JUNE 1, 2009

The minutes of the June 1, 2009 Special Board meeting were approved on motion by Nicole Heaps, second by Kay Hardin. Motion passed unanimously by voice vote.

TROLLEY BARN EXPANSION

Sharon Williams, Grants and Procurement Manager, stated the Trolley Barn expansion re-bid was on May 21, 2009, with the catenary electrical work and internal building electric work identified separately within the construction bid. Seven bids were received; the bid tabulations were included in the Board packet.

Ms. Williams stated there were three Deductive Alternatives that the potential bidder was allowed to bid on. Staff did not accept Deductive Alternative Two for all bidders based on CATA's agreement with North Little Rock History Commission. HARCO Constructors was the lowest bidder, but were deemed non-responsive due to failure to submit the required number of bid copies.

Staff recommended awarding the bid to the lowest responsive bidder, CWR Construction. The final bid amount, allowing deductions for Alternatives One and Three was \$738,000 which is \$2,000 more than the original low bid. The catenary work will be performed by a qualified vendor. Motion was made by Joe Smith, second by Kay Hardin to award the Trolley Barn expansion contract to CWR Construction for \$738,000. Motion passed unanimously by voice vote.

WORKER'S COMPENSATION INSURANCE

Quotes for coverage beginning June 30, 2009 through June 30, 2010 were solicited from CATA's current broker, Arthur Gallagher Risk Management and from Ramsey, Krug, Farrell & Lensing beginning in the last quarter of current coverage. Ms. Williams stated, based on all quotes, staff's recommendation was to accept the low bidder, Ramsey, Krug, Farrell & Lensing, for a one year period for \$190,172.50. After discussion motion was made by Nicole Heaps, second by Janice Muse to approve staff's recommendation of Ramsey, Krug, Farrell & Lensing for a one year period for \$190,172.50. Motion passed unanimously by voice vote.

CNG REPORT

Mr. Hart stated Danny Games of Chesapeake Energy, Steve Richardson, PSG Consulting and Michael Drake of the City of North Little Rock were present to discuss Compressed National Gas (CNG). A copy of a report prepared by Steve Richardson and Brooks McAllister had been given to the Board. Mr. Hart asked Mr. Richardson to give the Board a brief synopsis of the report and then let the Board ask questions. Mr. Richardson stated that Ms. Wineland called him and asked for a cost estimate on converting CATA's facility to CNG use. She asked for cost of a full-conversion transition, excluding vehicle costs. After this was done Mr. Richardson's firm was asked to come back and take a more in-depth view, not just of cost, but also viability for the system. Mr. Richardson stated that what they tried to do in this study was determine

from this point on if it made sense for CATA to go CNG. Mr. Richardson stated that they took a phased-in approach. As CATA began to build its fleet and its demand, then more would be added to the infrastructure. The more fuel that is used, the more money that is saved and the quicker the investment will be paid back. Mr. Richardson stated they compared the cost of CNG to the price of diesel and cost of maintenance facility upgrade. They then calculated how much fuel would have to be used to realize the cost savings that not only would pay for the incremental cost of running CNG buses, but also pay for the infrastructure. Mr. Richardson stated it would take seven or eight buses to begin to achieve these savings. If eight buses were bought, the fuel savings CATA realized would pay for the incremental difference in the buses cost in one year, according to Mr. Richardson. Over the next eleven years the fuel savings CATA would experience with CNG would pay for the fueling station. The fueling station would not require enlargement until twenty-one buses were purchased. At that time, another compressor would be needed. Mr. Richardson stated there has never been a better time for CATA to take the initial step into alternative fuel because there are federal funds, rebates and grants for alternative fuel. Mr. Richardson stated there is no cleaner fuel for heavy duty on-the-road application than natural gas.

Bruce Moore asked staff to estimate the additional operational cost for CATA if CNG buses were purchased. Mr. Moore asked that a copy of the report on Reducing the Carbon Footprint in the Community that was presented at the Metroplan Transportation Summit be circulated to the Board

Ron Copeland asked about the CNG consortium for the cities, counties, and school districts. Joe Smith stated Michael Drake was trying to put the package together. The deadline for the first Department of Energy grant application was in May and the effort was not completed at that time. A second deadline occurs in September. Ron Copeland asked if the large-scale fleets and county are going to participate. Michael Drake stated the Arkansas Game and Fish Commission committed to converting its entire fleet over a five-year period and the City of North Little Rock had committed to converting its fleet over a period of time. He added that the Arkansas State Police, Arkansas Highway Commission, City of Conway, Faulkner County, Faulkner County Sheriff's Office, and a variety of school districts have expressed interest.

Joe Smith asked the Board to allow North Little Rock staff to work with Wanda Crawford, CATA Accounting Manager, Sara Lenehan, City of Little Rock's Finance Director, Michael Drake and the North Little Rock Finance Department to look at all the options to give CATA the money to pay for the infrastructure costs. Mr. Smith asked for another thirty days to see how to pay for this. Ron Copeland asked who paid for Mr. Richardson's study. Danny Games, of Chesapeake Energy, stated that Chesapeake Energy and CenterPoint paid for the report.

Nicole Heaps asked when other buses could be ordered. Ms. Wineland stated the next replacement bus purchase could be contracted in 2012 for delivery in 2013.

Bruce Moore made a motion to delay for the final time the decision on the purchase of CNG buses until the July Board meeting, second by Joe Smith.

Ron Copeland stated he thought the Board should commission its own study and act independently on the decision of purchasing CNG buses. Mr. Copeland stated CATA could not afford to act on its own in converting to alternative fuel. He supported the process of looking at a consortium, but it should be underwritten by an independent analysis. Mr. Copeland stated he didn't feel these questions could be answered in a month. Chairman Hart asked for a roll call vote on the motion. Motion passed by a nine to one vote.

YES

Ron Copeland
Kay Hardin
Todd Hart
Art Kinnaman
Sara Lenehan
Bruce Moore
Janice Muse
Joe Smith
Tony Vestal

NO

Nicole Heaps

Ron Copeland asked how this would be financed, by what authorities and what period of time. Mr. Smith stated they were going to see if there was any state money available and look at other possible funding alternatives.

Mr. Copeland asked about the noise of the compressors. Mr. Richardson stated it should not be an issue if the compressors are put in a sound dampening enclosure. The noise level is approximately the same as a diesel bus, according to Mr. Richardson.

Mr. Richardson addressed the weight issue stating there was very little road damage, no appreciable damage to roads. Most road damage was because of the quality of the roads, not the weight of a CNG bus.

Nicole Heaps asked if the Board could have a representative of clean diesel give a report. Ms. Wineland stated staff would try to find someone.

FINANCIAL REPORT – MAY 2009

A motion was made by Sara Lenehan, second by Tony Vestal to approve the May 2009 budget. Motion passed unanimously by voice vote.

STAFF REPORTS

Nicole Heaps asked what steps CATA would be taking to correct the ADA finding on Paratransit in the final report of the triennial review. Ms. Wineland stated staff had talked to the Arkansas Transit Association about the possibility of finding a health care

provider who could provide testing not only for CATA, but for other 5307 transit systems in the state. There is also the possibility of adding another paratransit operator there are twenty two at the present time. Staff is also looking at other ways of providing more capacity by splitting trips. Ms. Wineland stated that looking at eligibility standards was important and having a provider who has the necessary credentials to qualify the applicants. FTA requires that CATA develop a plan and accomplish as much of that plan as soon as possible over the next three years.

Ms. Heaps also asked about the finding regarding trolley maintenance. Ms. Wineland stated this was corrected before the team left the site. Ms. Wineland stated there were two maintenance employees dedicated to River Rail and other maintenance employees who were also trained to work on the streetcars.

ANY OTHER BUSINESS OF THE BOARD

Sara Lenehan asked staff to review the budget to see if there was a potential budget reduction that would help some of the cities with their budget issues.

Bruce Moore stated the new one stop employment office opened on South University. The riders that are going South on University have to cross six lanes of traffic. One request was that the bus stop be moved closer to the fire station where there is a flashing yellow light and pavement across the median. Mr. Moore asked staff if they would check on this and report to the Board next month. Ms. Wineland stated Director Adcock had called about this and been assured it could be done.

ADJOURN

The June 16, 2009 CATA Board meeting was adjourned

ATTEST

The minutes were approved as submitted on _____.

ACTION ITEMS

Agenda Item 4

PARALLELOGRAM LIFT

Bids were solicited for a parallelogram lift for bus chassis washing. This was an approved project using stimulus funds. \$30,000 was budgeted for this purchase and bids came in significantly higher. However, \$250,000 in stimulus funds was budgeted for parts and equipment. Some have come in under budget, making funds available for this purchase.

Three bids were received and all three proposals were deemed responsive. Bid amounts were as follows:

Weco, Inc.	\$76,100
Smitty's Equipment Sales	\$88,625
Lum Sales & Service	\$99,130

All three bidders met the required specifications; therefore, staff recommendation is to accept the lowest bid from Weco, Inc.

Agenda Item 6

Diesel

CATA staff is working for diesel distributors to obtain the best price per gallon for diesel for a contract to begin October 1, when the current contract ends.

We are operating under a state procurement guideline which allows phone quotes in lieu of written Request for Bids due to the continuing volatility of the diesel market.

Because we purchase on the future's market, the price is held for only 24 hours, therefore, we will provide the Board with prices at the meeting with either a recommendation to lock in a price or ask the Board for parameters to use in locking in a contract price.



CENTRAL ARKANSAS TRANSIT AUTHORITY

Disadvantaged Business Enterprise (DBE) Participation Goal Fiscal Year 2010

In compliance with:
Title 49, Part 26, Code of Federal Regulations (49 CFR 26)

Background

Central Arkansas Transit Authority has established its Disadvantaged Business Enterprise (DBE) goal in compliance with Title 49 Code of Federal Regulations, Part 26 (49 CFR) and Board guidance for setting the Federal Fiscal Year 2010 overall goal for DBE participation in federally assisted transit projects.

49 CFR requires that this goal be submitted for review by the Federal Transit Administration. The submission must include a description of the methodology used to establish the goal, including the base figure and evidence with which it was calculated and the evidence used to make any adjustments to the goal. The submission must also include a projection of the portions of the overall goal that is expected to be met through race/gender-conscious measures, respectively and includes a summary listing of relevant evidence of disparity, should it exist, and, where applicable, an explanation of why that evidence was not used to adjust the base figure.

Comments and questions concerning this document should be addressed to:

Sharon Williams
Grants and Procurement Manager
(DBE Liaison Officer)
901 Maple Street
North Little Rock, AR 72114
(501) 375-6717
swilliams@cat.org

Summary

Proposed DBE Goal for Federal Fiscal Year 2010

The Central Arkansas Transit Authority proposes the following goal for DBE participation on federally assisted transit contract for FY-2010

Total DBE Goal	2.0%
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DEVELOPMENT OF THE BASE GOAL

This step of the goal setting process includes the identification of items that will be contracted out and a weighted average figured for each item. The Base Goal is then figured using the relative availability (percentage) of DBEs in Arkansas ready and available to perform contracts (both prime and sub) scheduled in FY-2010 by the Central Arkansas Transit Authority.

2009 Transit Contracted Dollars

Description of Work	Projected Expenses	Percentage of Total
Bus Purchase	\$877,780	32.8%
Van Purchase	\$551,551	20.6%
Associated Capital	\$573,189	21.4%
Miscellaneous Shop	\$ 28,339	1.1%
Computer Hardware	\$ 13,959	.5%
Computer Software	\$206,947	7.7%
Miscellaneous Capital	\$ 6,441	.2%
Rehab Facilities	\$ 12,220	.4%
Fare Equipment	\$ 5,935	.1%
Auto Purchase	\$ 99,480	3.7%
Tire Lease	\$ 44,361	1.8%
Security Equipment	\$ 2,603	.1%
Project Management	\$ 398	.0%
Spare Parts (Rail)	\$ 21,007	.7%
Shelters	\$ 23,800	.7%
Signage	\$ 4,422	.1%
A&E Final Design	\$ 50,000	1.8%
Construction	\$153,567	5.8%
FTA Assisted Contracts	\$2,675,999	100%

**Transit Program DBE
Goal Calculation**

Description Of Work	% of 2010 Transit Program	Relative Availability	Step One Base Goal (AxB)
Bus Purchase	32.8	0.000	0.00
Van Purchase	20.6	0.000	0.00
Associated Capital	21.4	0.000	0.00
Miscellaneous Shop	1.1	0.000	0.00
Computer Hardware	0.5	0.046	0.02
Computer Software	7.7	0.000	0.00
Miscellaneous Capital	0.2	0.000	0.00
Rehab Facilities	0.4	0.029	0.01
Fare Equipment	0.1	0.000	0.00
Auto Purchase	3.7	0.000	0.00
Tire Lease	1.8	0.000	0.00
Security Equipment	0.1	0.000	0.00
Project Management	0.0	0.000	0.00
Spare Parts (Rail)	0.7	0.000	0.00
Shelters	0.7	0.000	0.00
Signage	0.1	0.000	0.00
Final Design	1.8	0.003	0.01
Construction	5.8	0.037	0.22
Combined Totals	100.00		0.26

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Appendix C – Local Comments and Action Taken

The Central Arkansas Transit Authority advertised its proposed goal for Disadvantaged Business Enterprise participation during Fiscal Year 2010 in the statewide newspaper, the Arkansas Democrat Gazette and sent notices to area groups with minority participation, including the Arkansas Minority Supplier Council and the Arkansas Department of Economic Development Minority Business Division.

Public Comments: (To Be Added)

10. Life insurance expense was under budget by \$1,469 during June. CATA changed short and long term disability insurance coverage to a new less expensive carrier.
11. Unemployment insurance expense exceeded budget year to date by \$8,430 during June. This tax is paid on the first \$10,000 of earnings. This line item will be within budget by year end.
12. Contract management fee expense was under budget by \$6,833 in June. CATA employed one First Transit employee during June. Prior to March CATA employed two First Transit employees.
13. Training expense was under budget by \$1,279 during June. FTA reimburses CATA for 80% of administration training costs.
14. Gasoline expense was under budget by \$1,604 during June. Gas prices have gone down in 2009 as compared to 2008.
15. Body repair expense exceeded budget by \$6,895 during June. These expenses were to repair a wrecked bus. CATA will get reimbursed for these costs.
16. Service wages were under budget by \$1,940 during June. Maintenance is in the process of hiring one replacement service employee.
17. Engine expense exceeded budget by \$1,662 during June. CATA spent \$2,305 on Links engine repairs during June.
18. Electrical expense exceeded budget by \$1,125 during June. The majority of the expenses in this line item are rail related.
19. Brake block expense was under budget by \$4,033 during June.
20. Transmission expense was under budget by \$1,625 during June.
21. Fleet expense exceeded budget year to date by \$14,844 during June. CATA spent \$26,759 for a refurbished rail inverter during February. An additional \$2,850 was paid to Gomaco for an inverter conversion kit.
22. Vehicle insurance expense was under budget by \$4,833 during June. CATA is expecting a rate increase at renewal (9-30-09).
23. Vehicle insurance recovery exceeded budget by \$3,206 during June. This reimbursed CATA for an accident.
24. Printing expense was under budget by \$4,739 during June. This line item will be within budget by year end.
25. Dues and subscription expense exceeded budget by \$16,917 during June. On June 1, CATA paid APTA \$19,000 for 2009 dues.
26. Planning expense was under budget by \$1,667 during June.

MEMORANDUM

TO: Betty Wineland
FROM: Wanda Crawford *WC*
DATE: June 30, 2009
SUBJECT: Rail Match Phase 2

CATA has spent \$9,533,375 for the rail project (Phase 2) to date. Of this amount \$150,001 was a 100% grant which did not require any local match. The remaining \$9,383,374 requires a 20% (\$1,876,674) match from the three participating local governments. Alltel Arena and the Peabody Hotel have met \$20,000 of this match requirement.

\$679,320 of the \$9,383,374 is to be matched one third each by the three participating local governments. The rail cars (\$1,745,838 spent to date) will be matched one third each by the three participating local governments. \$6,958,216 of the \$9,383,374 is to be matched by the following formula:

Little Rock 41.667%
North Little Rock 25%
Pulaski County 33.333%

The local match currently expended is:

Little Rock \$733,199
North Little Rock \$504,588
Pulaski County \$618,887

The following local government rail match payments have been received to date:

Little Rock paid \$733,199.

North Little Rock paid \$518,333.

Pulaski County paid \$636,011.

Phase 2 will not close out until the trolley barn expansion is completed.

Less Expenditures to Date	<u>9,790,225</u>	<u>9,533,375</u>	<u>256,850</u>
Total Funds Balance	<u>0</u>	<u>30,864</u>	<u>(30,864)</u> **

Local Funds Summary

Revenues	1,928,045	1,907,543	20,502
Expenditures	1,928,045	<u>1,876,674</u>	51,371
Totals	<u>0</u>	<u>30,869</u>	<u>(30,869)</u> **

**Difference due to rounding. FTA requires rounding down of cents regardless of the amount

Central Arkansas Transit

Statement of Earnings
For The 6 Periods Ending June 30, 2009

<u>Revenue</u>	<u>Current Month</u>	<u>Monthly Budget</u>	<u>YTD</u>	<u>YTD Budget</u>	<u>% Of Budget</u>
Operating:					
Passenger Cash Revenue	87,011.72	96,145.17	511,428.54	576,871.02	88.66%
Adult Tokens	10,911.35	3,600.00	20,420.25	21,600.00	94.54%
Transfer Fees	380.00	125.00	588.40	750.00	78.45%
Adult 10 Ride Pass	5,646.50	5,475.92	37,415.00	32,855.52	113.88%
One Day Pass	2,623.75	2,678.42	14,307.65	16,070.52	89.03%
Adult 31 Day Pass	26,806.00	33,528.00	165,457.00	201,168.00	82.25%
Honored Citizen 31 Day Pass	9,150.50	9,352.50	56,050.50	56,115.00	99.89%
Honored Citizen 10 Ride Pass	1,058.00	821.25	4,762.25	4,927.50	96.65%
Student Rider Passes	1,037.50	1,365.00	10,353.50	8,190.00	126.42%
River Rail Passenger Cash	4,681.64	4,833.33	27,290.45	28,999.98	94.11%
River Rail Day Pass/Ride Cards	1,170.00	916.67	4,858.00	5,500.02	88.33%
Rr Merchandise Sales	0.00	8.33	2.00	49.98	4.00%
Contracts Special Route Guar.	(117.25)	125.00	3,521.00	750.00	469.47%
Ada One Way Pass	2,371.00	2,340.00	14,245.55	14,040.00	101.46%
Ada Ten Ride Book	12,175.00	11,320.83	71,904.00	67,924.98	105.86%
Miscellaneous Income	885.81	683.33	5,350.23	4,099.98	130.49%
Total Operating Revenue	165,791.52	173,318.75	947,954.32	1,039,912.50	91.16%
Local & Federal Grants:					
Jacksonville Express	2,707.00	2,290.00	16,242.00	13,740.00	118.21%
Local Grants Little Rock	562,993.52	568,900.33	3,377,629.59	3,413,401.98	98.95%
Local Grants No. Little Rock	192,028.72	182,321.50	1,104,998.79	1,093,929.00	101.01%
Local Grants Pulaski County	70,018.31	75,925.00	419,778.33	455,550.00	92.15%
Advertising	5,804.98	5,833.33	44,792.80	34,999.98	127.98%
Local Grants Sherwood	2,504.33	2,504.33	15,025.98	15,025.98	100.00%
Local Grants Maumelle	2,883.75	2,883.75	17,302.50	17,302.50	100.00%
Planning	15,353.89	14,583.33	83,723.34	87,499.98	95.68%
Public Transit Trust Fund	112,500.00	22,916.67	275,000.00	275,000.00	100.00%
Fta Paratransit Funding	0.00	0.00	331,000.00	331,000.00	100.00%
Interest Income	666.03	4,583.33	8,152.68	27,499.98	29.65%
Maintenance Capital Support	0.00	0.00	1,300,000.00	1,300,000.00	100.00%
Training Capital Support	440.44	1,287.50	13,116.20	7,725.00	169.79%
Grant Administration Support	0.00	5,500.00	0.00	33,000.00	0.00%
Total Grant Revenue	967,900.97	889,529.07	7,006,762.21	7,105,674.40	98.61%
Total Revenue	1,133,692.49	1,062,847.82	7,954,716.53	8,145,586.90	97.66%

Central Arkansas Transit

Statement of Earnings

For The 6 Periods Ending June 30, 2009

	Current Month	Monthly Budget	YTD	YTD Budget	% Of Budget
Materials & Supplies Consumed:					
Tires & Tubes	1,180.94	1,666.67	5,942.48	9,500.02	62.55%
Gasoline	1,062.69	2,666.67	6,291.28	16,000.02	39.32%
Diesel Fuel	179,151.27	182,070.00	1,022,725.57	1,092,420.00	93.62%
Oil	3,223.00	3,533.91	21,338.02	25,203.46	84.66%
Body Repair	8,727.81	1,833.34	21,239.12	15,000.04	141.59%
Paint	265.18	708.33	5,026.93	4,249.98	118.28%
Engines	9,995.27	8,333.33	37,084.62	29,999.98	123.62%
Chassis	1,437.28	1,083.33	14,073.51	21,499.98	65.46%
Radiators	0.00	166.67	215.06	1,000.02	21.51%
Electrical	9,416.23	8,291.66	22,449.68	49,749.96	45.13%
Batteries	1,116.18	1,041.67	5,042.43	6,250.02	80.68%
Air Conditioning	2,214.58	2,833.33	10,182.98	15,999.98	63.64%
Brake Blocks	2,133.64	6,166.67	25,461.03	36,000.02	70.73%
Brake Drums	946.08	1,416.66	6,282.76	9,499.96	66.13%
Glass	617.76	875.00	3,705.08	5,250.00	70.57%
Filter Elements	5,576.76	4,875.00	30,929.80	30,250.00	102.25%
Transmissions	0.00	1,625.00	3,053.33	8,750.00	34.90%
Fleet	18,266.70	17,291.67	113,593.96	98,750.02	115.03%
Radio Service	1,122.99	1,333.33	9,896.73	11,999.98	82.47%
Rags	1,089.24	1,000.00	5,703.77	6,000.00	95.06%
Soap	3,386.34	2,916.67	19,574.11	18,000.02	108.74%
Other Shop Supplies	9,569.09	8,708.33	52,317.67	53,249.98	98.25%
Other Clerical Supp Misc. Exp.	2,094.10	2,375.00	11,271.00	12,250.00	92.01%
Total Materials & Supplies	262,593.13	262,812.24	1,453,400.92	1,576,873.44	92.17%
Utilities:					
Utilities	13,993.12	19,583.33	109,004.86	117,499.98	92.77%
Telephone Expense	2,641.72	3,175.00	15,862.29	19,050.00	83.27%
Total Utilities	16,634.84	22,758.33	124,867.15	136,549.98	91.44%
Casualty & Liability Cost:					
Premium/Public Liab.	26,797.25	31,630.75	168,034.50	194,784.50	86.27%
Casual/Liab Not Covered By Ins	0.00	125.00	0.00	750.00	0.00%
Recovery/Pub Liab.	(3,206.22)	0.00	(31,014.27)	0.00	0.00%
Premiums/Other Corporate Ins.	2,024.00	2,416.67	9,812.00	9,500.02	103.28%
Total Casualty & Liability	25,615.03	34,172.42	146,832.23	205,034.52	71.61%

Central Arkansas Transit

Statement of Earnings
For The 6 Periods Ending June 30, 2009

(LINKS)

	<u>Current Month</u>	<u>Monthly Budget</u>	<u>YTD</u>	<u>YTD Budget</u>	<u>% Of Budget</u>
Revenue					
<u>Operating:</u>					
Ada One Way Pass	2,371.00	2,340.00	14,245.55	14,040.00	101.46%
Ada Ten Ride Book	12,175.00	11,320.83	71,904.00	67,924.98	105.86%
Miscellaneous Income	14.45	58.33	177.15	349.98	50.62%
Total Operating Revenue	<u>14,560.45</u>	<u>13,719.16</u>	<u>86,326.70</u>	<u>82,314.96</u>	<u>104.87%</u>
<u>Local & Federal Grants:</u>					
Total Grant Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Revenue	<u>14,560.45</u>	<u>13,719.16</u>	<u>86,326.70</u>	<u>82,314.96</u>	<u>104.87%</u>

25

Central Arkansas Transit

Statement of Earnings
For The 6 Periods Ending June 30, 2009

	<u>Current Month</u>	<u>Monthly Budget</u>	<u>YTD</u>	<u>YTD Budget</u>	<u>% Of Budget</u>
<u>Materials & Supplies Consumed:</u>					
Tires & Tubes	939.06	1,166.67	4,004.86	7,000.02	57.21%
Diesel Fuel	21,416.24	19,900.67	117,627.14	119,404.02	98.51%
Oil	291.36	333.33	1,737.45	1,999.98	86.87%
Body Repair	768.07	166.67	1,429.03	1,000.02	142.90%
Paint	0.00	83.33	0.00	499.98	0.00%
Engines	2,305.39	1,000.00	12,564.17	6,000.00	209.40%
Chassis	66.13	333.33	2,129.65	1,999.98	106.48%
Radiators	0.00	41.67	215.06	250.02	86.02%
Electrical	0.00	208.33	296.77	1,249.98	23.74%
Batteries	84.49	291.67	1,019.05	1,750.02	58.23%
Air Conditioning	724.09	250.00	1,991.03	1,500.00	132.74%
Brake Blocks	0.00	500.00	1,769.51	3,000.00	58.98%
Brake Drums	0.00	83.33	0.00	499.98	0.00%
Glass	0.00	125.00	171.72	750.00	22.90%
Oil Filter Elements	612.19	625.00	4,176.94	3,750.00	111.39%
Transmissions	0.00	41.67	0.00	250.02	0.00%
Fleet	1,274.88	1,125.00	3,441.42	6,750.00	50.98%
Radio Service	0.00	500.00	0.00	3,000.00	0.00%
Other Shop Supplies	0.00	125.00	387.41	750.00	51.65%
Other Clerical Supp Misc. Exp.	250.00	291.67	1,500.00	1,750.02	85.71%
Total Materials & Supplies	28,731.90	27,192.34	154,461.21	163,154.04	94.67%
<u>Utilities:</u>					
Telephone Expense	208.00	216.67	1,248.00	1,300.02	96.00%
Total Utilities	208.00	216.67	1,248.00	1,300.02	96.00%
<u>Casualty & Liability Cost:</u>					
Premium/Public Liab.	2,746.20	3,369.50	16,477.20	20,217.00	81.50%
Total Casualty & Liability	2,746.20	3,369.50	16,477.20	20,217.00	81.50%

Central Arkansas Transit Authority

Rail Operating Expenses

June 30, 2009

	Current Month	Year To Date
Marketing	\$3,706.29	\$16,744.78
Utilities	\$4,313.69	\$36,326.23
Supplies	\$3,440.37	\$8,337.38
Security	\$0.00	\$396.18
Printing	\$2,180.94	\$2,180.94
Telephone	\$268.45	\$1,611.67
Insurance	\$5,562.42	\$33,640.52
Wages	\$26,705.65	\$183,581.37
Fringes	\$10,635.77	\$59,735.60
Fleet	\$2,751.69	\$45,598.59
Grounds Maintenance	\$129.60	\$2,220.40
Waste Management	\$86.30	\$481.23
Janitorial Services	\$3,209.76	\$16,413.56
Repairs	\$0.00	\$689.32
Electrical	\$8,281.98	\$18,813.63
Freight	\$905.71	\$905.71
Oil	\$0.00	\$0.00
Planning	\$0.00	\$0.00
Radio Service	\$0.00	\$1,583.79
Soap	\$0.00	\$5,860.02
Miscellaneous	\$0.00	\$0.00
Glass	\$275.40	\$275.40
Equipment Rental	\$0.00	\$136.25
Uniforms	\$2,383.73	\$2,383.73
Training	\$0.00	\$699.26
Travel & Meetings	\$0.00	\$637.95
Total Expenses	\$74,837.75	\$439,253.51
Less: Operating Revenue	(\$5,851.64)	(\$32,148.45)
Merchandise Sales	\$0.00	(\$2.00)
Contract Sales - Car Rental	(\$454.50)	(\$3,521.00)
Advertising Revenue	(\$100.00)	(\$600.00)
Rail Insurance Recovery	\$0.00	\$0.00
Income From Funding Cities	\$68,431.61	\$402,982.06

Central Arkansas Transit

Balance Sheet
As Of June 30, 2009

ASSETS

Current Assets:

Cash First Commercial Bank	405,269.33
Certificates Of Deposit	900,000.00
A/Rec Federal Grants	55,432.75

Total Current Assets	<u>1,360,702.08</u>
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Fixed Assets:

Capital Fixed Assets	68,184,861.19
Accumulated Depreciation Capit	(24,993,738.63)

Total Fixed Assts	<u>43,191,122.56</u>
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Total Assets	<u><u>44,551,824.64</u></u>
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NOTE: THE RIVER RAIL CASH BALANCE INCLUDED IN THE CURRENT ASSETS ABOVE IS \$30,869.

LOCAL RAIL MONEY RECEIVED PHASE 2	\$1,887,543
ALTEL ARENA	10,000
THE PEABODY HOTEL	10,000
LESS: RAIL EXPENSES PAID PHASE 2	<u>(1,876,674)</u>
	<u>\$30,869</u>

Central Arkansas Transit

Balance Sheet
As Of June 30, 2009

ASSETS

Current Assets:

Bank Account Revenue	631,423.47
Petty Cash Account	3,278.00
Certificate Of Deposit	3,000,000.00
Accounts Receivable General	16,756.00
General Supplies	497,697.97
Diesel Fuel	82,592.01
Gasoline	5,282.78
Oil	6,234.80
Deferred Comp. Investments	2,351,258.54
Prepayments Insurance	108,188.75

Total Current Assets 6,702,712.32

Fixed Assets:

Buildings & Structures	1,123.58
Equipment	12,220.45
Office Equipment	5,291.42
Depreciation Buildings & Struc	(898.87)
Depreciation Equipment	(11,171.46)
Depreciation Office Equip.	(5,291.42)

Total Fixed Assts 1,273.70

Total Assets 6,703,986.02

STAFF REPORTS

A. ADMINISTRATION REPORT
Submitted by Betty Wineland
July 14, 2009

Triennial Review. Staff has completed and will submit a plan to the Federal Transit Administration today, delineating steps which will be taken over the next three years to eliminate service denials to paratransit eligible customers. The plan is necessitated by CATA's difficulty in providing next-day paratransit service to all those who request it.

The plan includes implementing in-person interviews of each applicant for paratransit service, contracting with a disabilities advocacy group to provide evaluation assistance with applications and interviews, contracting with a mobility training provider, and implementation of split trips. A split trip occurs when a portion of a customer's trip is provided by a fixed-route bus. The customer would be transported by Links to or from a bus stop to complete their trip whenever the customer is unable to reach a destination totally by bus. Using both paratransit and fixed-route services to complete a trip will allow Links to use the time saved to serve additional customers. Splitting a trip will not be possible in many instances, but will be used when feasible.

The plan also includes the addition of another Links operator in 2010. If necessary and depending upon the results of the other steps that will have been initiated, a second operator would be added in 2011, bringing the total to 24 operators.

Union Contract Negotiations. Talks are proceeding and it is expected that an agreement will be reached within the next few days.

Committee/Board Meetings. I have been asked to represent CATA at future meetings of the River Market District Committee. I will also represent CATA at meetings of the ATA Workers Compensation Self-Insured Trust Fund Board now that CATA is participating in the plan.

9. **Law Seminar** – CATA planning staff attended the June 28 - 30 Transit Law Seminar in Denver, CO sponsored by the Southwest Transit Association (SWTA). The seminar provided an update to the Americans with Disabilities Act, and the Family & Medical Leave Act which has been expanded to include military leave. The seminar provided an overview of redevelopment of the Union Station area which is being expanded to accommodate four light rail lines, four commuter rail lines, Amtrak, Ski Train, and an underground bus terminal with 22 bays serving regional, interstate, and local services.

D. MAINTENANCE DEPARTMENT REPORT

Submitted by Rodney Middleton

July 14, 2009

During the month of June, the Maintenance Department answered 23 chargeable road calls and performed 52 preventive maintenance inspections.

1. Two transmissions and two engines were replaced or rebuilt last month.
2. On The Move Advertising wrapped two buses.
3. Two wrecked buses were repaired in our body shop.
4. Two bus shelters were repaired due to being damaged by vandalism this month.
5. Maintenance staff attended River Rail Safety meeting with Rail Manager and rail drivers.
6. Installed equipment to build our own Teflon hoses. They were all out sourced prior to this.

E. Operations Report – June 2009

Submitted by Bill Adcock

July 10, 2009

1. Supervisor shelter checks revealed 5 shelters were clean and none needed attention.
2. A total of 636 supervisor time checks for on time performances were completed. 600 of the checks were determined to be on time, three of the checks were early, and 33 checks were late. On time performance for the month was 94%.
3. Fixed route vehicle accidents/incidents were:
 - 6- Non preventable vehicle collisions.
 - 2- Preventable vehicle collisions.
 - 1- Preventable passenger accidents.
 - 2- Non preventable miscellaneous incidents.
 - 6- Non preventable passenger accidents.
 - 0- Non preventable miscellaneous collision.
 - 1- Preventable miscellaneous incident.

F. Links Paratransit
Submitted by Murray Gillerson
July 14, 2009

1. **Trips:** During the month of June Links provided a total of 5,914 ADA-related unlinked passenger trips.

2. Passenger miles for the month: 52,049
Total actual vehicle miles 58,023
Total actual vehicle Hours 3,244
Total revenue miles 49,537
Total revenue hours 2,753
Passenger trips year-to-date 33,996

3. **Applications:** Links received 37 ADA applications for the month. Approved 33 and 2 were denied. This includes riders who are applying for re-certification due to expiration of their ADA cards.

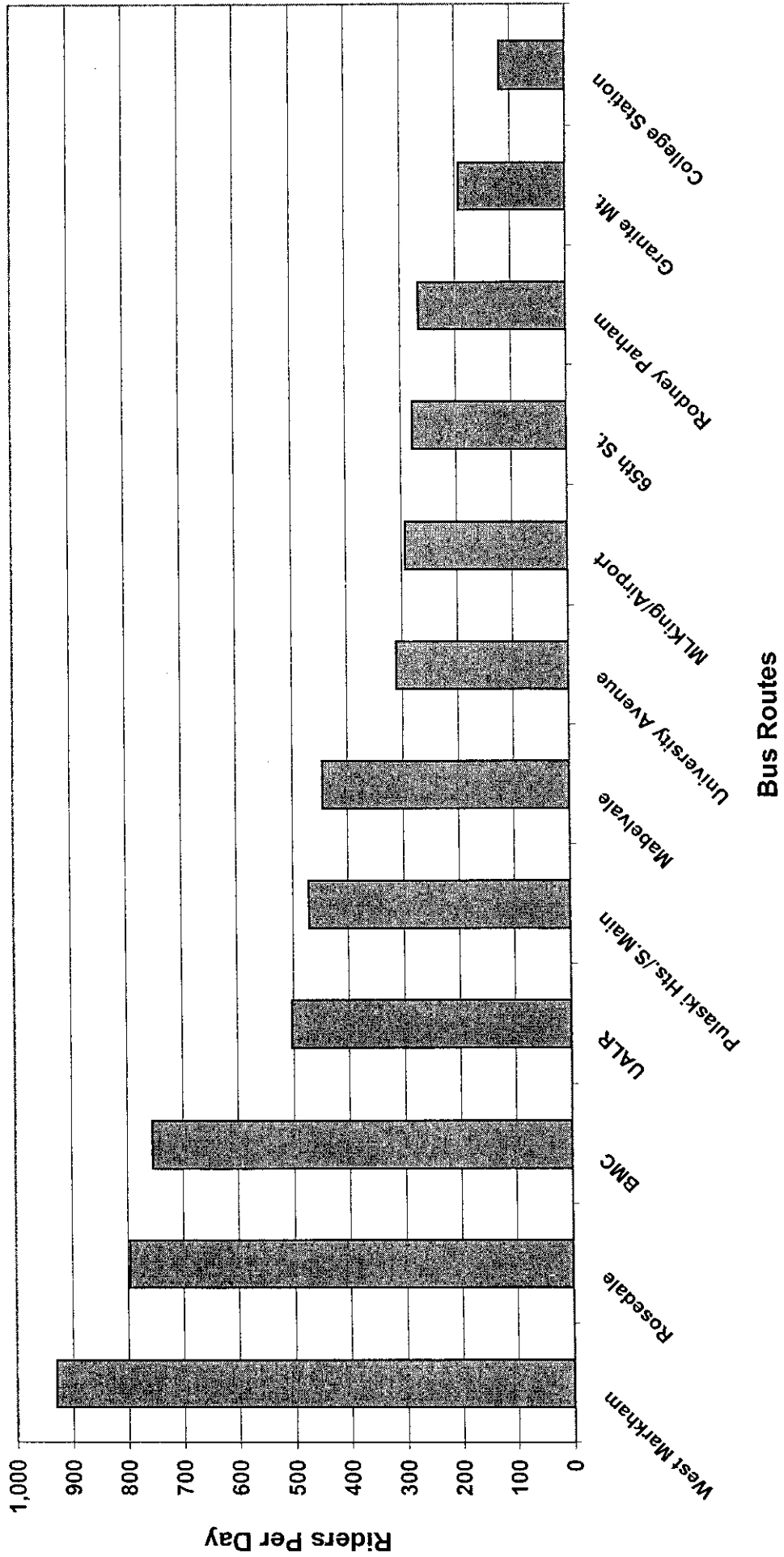
4. **Request Turndowns:** Links turned down 150 ADA eligible trips.

5. **Advisory Council Meeting:** August 10th at 6:00 P.M.

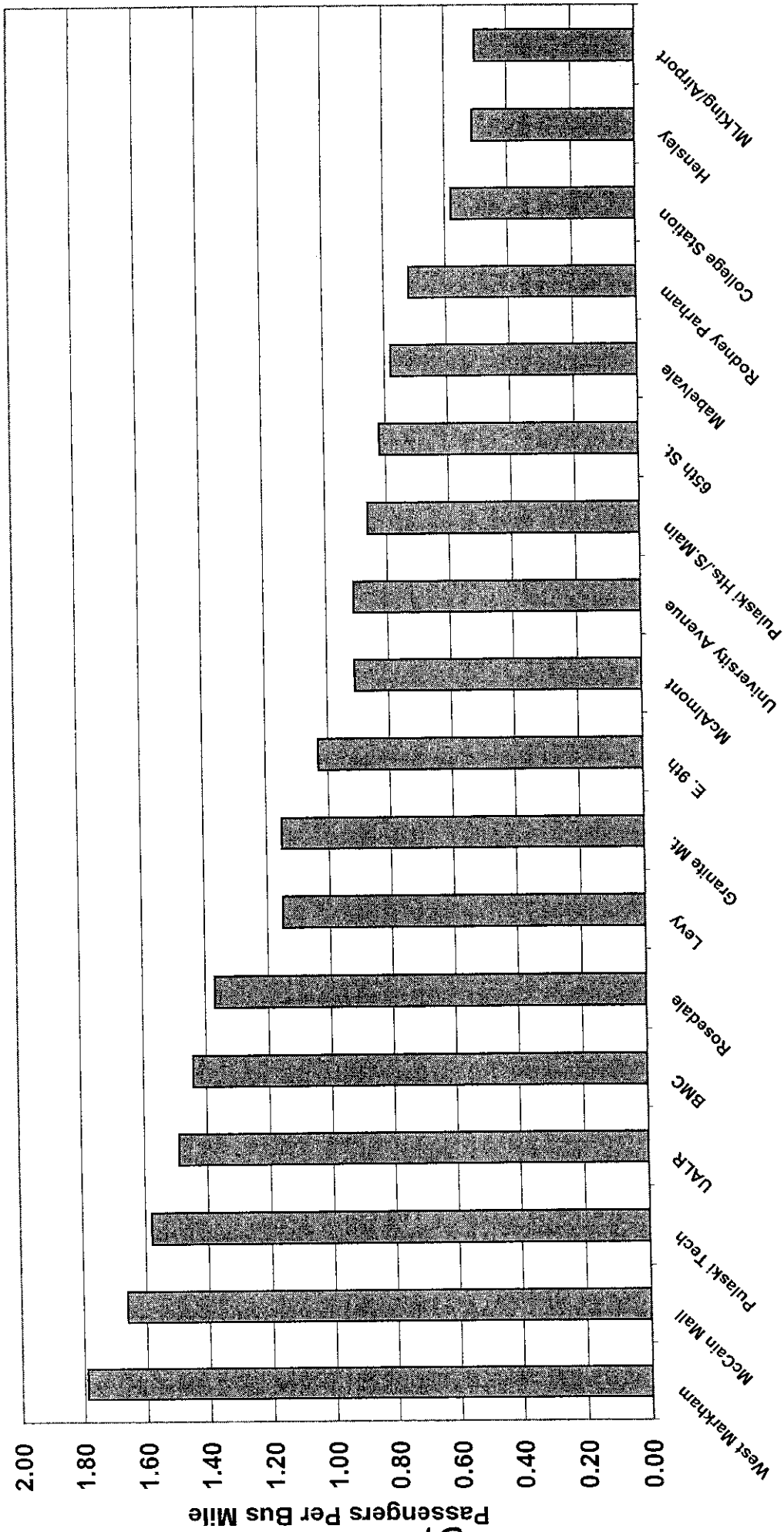
Ridership Report – June 2009
Submitted by Charles Jackson

1. The average daily ridership on regular routes for June 2009 was lower than June 2008.
 - June 2009 was 7,742
 - June 2008 was 8,734
2. There were 6 of the 22 weekdays during the month that experienced a significant drop in ridership because of weather compared to 2 in 2008.
3. June 2009 is the 6th month of ridership in 2009 and the 5th highest of the year. June 2009 ridership was higher than months January, March, and December of 2008.
4. Average Saturday ridership was lower in June 2009 compared to June 2008. Average Sunday ridership was higher in June 2009 compared to June 2008. Saturday ridership was down an average of 323 riders and Sunday ridership was up an average of 167 riders.
5. There were no holidays during the month of June.

Average Weekday Ridership June 2009 "Little Rock Routes"



Average Weekday Passengers Per Bus Mile June 2009 Routes 1 - 21



Bus Routes