

Agenda for Regular Meeting of North Little Rock Civil Service Commission  
**Conference Room A, City Services Building, 120 Main Street, NLR**  
December 10, 2009 at 6:00 p.m.

- I. Call To Order Regular Meeting
- II. Approve Minutes
- III. Correspondence
  - A. Community Planning:  
Letter of resignation effective 11/13/09 received from Office Assistant Anita “Jan” Hughes.
  - B. Vehicle Maintenance:  
Letter of resignation effective 11/12/09 received from Welder John Mark Gahr.  
Memo dated 11/17/09 to Director Frank Griffin from Betty Anderson containing selection reports and making recommendation to fill the vacancy of Parts Inventory Clerk. Concurrence dated 11/17/09. Conditional letter of hire and letter of effective date of hire (11/30/09) sent Kathryn Dillon.
  - C. Street Department:  
Memo dated 11/17/09 to Director Patrick Lane from Betty Anderson containing selection reports and making recommendation to fill the vacancy(ies) of Heavy Equipment Operator. Concurrence dated 11/17/09. Letter of effective date of promotion (11/20/09) sent to T. Brooks.
  - D. Letters of appreciation/commendation to employees from department heads:  
Police Dept: Capt. D. Bridges; Lt. J. Breckon; Sgts. R. Hernandez & P. Shoemaker,
- IV. Old Business
- V. New Business
  - A. Certify eligibility list for promotion to Sergeant, Police Department
- VI. Public Comment
- VII. Adjourn