

NORTH LITTLE ROCK
WASTE WATER TREATMENT COMMITTEE

MINUTES OF A MEETING HELD TUESDAY, FEBRUARY 16, 2010

A meeting of the North Little Rock Waste Water Treatment Committee was held on Tuesday, February 16, 2010 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12: 15 p.m. Those in attendance at the meeting were: Mr. K.W. Matthews, Ms. Patti Julian, Mr. Ed Nelson, Mr. Clark McGlothlin and Mr. Sylvester Smith. Also in attendance were Mr. Gary Mills, Director, Mr. Marc Wilkins, Assistant Director, Ms. Gina Briley, Mr. Ric Roll, Mr. Bill Staggs, Mr. Doug McNeil appeared on behalf of Mr. Randy Ferguson, two gentlemen appeared on behalf of Mr. Bob Osborne, Mr. Vince Hotho with Garver Engineers, LLC, Mr. Mark Halter with Hilburn, Calhoun, Harper, Pruniski & Calhoun, Ltd., and Dawn Harmon.

The Committee first reviewed the minutes of its January 12, 2010 meeting. A motion was made by Mr. McGlothlin, seconded by Mr. Nelson, to approve the minutes of its January 12, 2010 meeting as submitted. The motion carried unanimously.

The Committee then reviewed the voucher disbursements for January 2010. After a brief discussion, a motion was made by Ms. Julian, seconded by Mr. Smith, to approve the voucher disbursements for January 2010 reflecting total cash disbursements of \$1,273,306.84 and transfers between accounts of \$972,066.67. The motion carried unanimously.

Upon motion made by Mr. Nelson, seconded by Mr. Smith, the Committee unanimously approved the Financial Statement for January 2010 as submitted.

Next, Mr. Mills explained to the Committee that the pump stations for Trammel Estates and Crystal Bay Condominiums were included in the design for these two developments and the developers executed Developer Contracts agreeing to pay these fees. Trammel Estates is an 89-lot subdivision south of Trammel Road and between Highway 67/167 and Highway 61. There may be additional phases planned for this development. Construction was completed and the Utility accepted the pump station for operation on October 17, 2009. Crystal Bay Condominiums is an approximate 50 unit condominium development north of Crystal Hill Road and east of Counts Massie Road. A second phase of the development is currently under construction as the Riverview Luxury Town Houses Addition. Construction of the sewer system was completed and the Utility accepted the pump station for operation on August 7, 2009. The Developer Contract on both these projects calls for a one time payment at the time of connection. For some reason, the one time payment was not invoiced by the Utility and payment was not made by the developers at the time of connection on either project. The amount billed to Crystal Bay Condominiums was \$47,200.00 and the amount billed to

(Trammel Estates was \$54,200.00. Representatives of both entities appeared before

the Committee and asked them to consider a structured relief payment schedule due to hard economic times. A motion was made by Mr. Smith, seconded by Ms. Julian, to table this matter and give the attorneys and staff time to look into what happened and to further determine a plan for payment. The motion carried unanimously.

Mr. Wilkins then advised the Committee that the design phase for Shillcutt Basin Sewer Improvements, Phase III, Lakewood lake #2 Sewer Improvements and the 1440 Sewer Improvements are complete. The Utility is in the process of securing easements and in an effort to expedite the process, the staff would like authorization to advertise for bids upon receipt of authorization from the Arkansas Natural Resources Commission. After discussion, a motion was made by Ms. Julian, seconded by Mr. Nelson, to authorize the staff to advertise for bids for the Shillcutt Basin Sewer Improvements, Phase III, Lakewood lake #2 Sewer Improvements and the 1440 Sewer Improvements projects upon receipt of authorization from the Arkansas Natural Resources Commission. The motion carried unanimously.

Mr. Mills then reminded the Committee that at the January meeting they authorized contracting with Diamond Construction Co., Inc. to make an emergency repair in a concrete lined ditch between Healy Avenue and Mills Street. The staff has met with officials at Diamond Construction and has been advised to consider alternative routes. (Mr. Mills also stated that since the last meeting, there has been another cave-in in this same area at 818 Greendale Dr.). These alternatives are as follows:

| | Range of Costs |
|---|-----------------------|
| Alternative 1: Make point repair in ditch and internally line sections in ditch | \$500,000 - \$700,000 |
| Alternative 2: Abandon sections in ditch and re-route into Mills Street | \$625,000 - \$750,000 |

It was noted that the alternatives do not include cost to repair the concrete ditch which may approach \$500,000. The Utility is pursuing financial assistance through FEMA along with the City of North Little Rock. After discussion of the cave-ins and the alternatives, a motion was made by Mr. Smith, seconded by Mr. McGlothlin, to authorize the staff to proceed with contracting with Diamond Construction for the alternative route in Mills Street. The motion carried unanimously.

Mr. Ric Roll then advised the Committee that the lower roof on the lab building is leaking. Ceiling tiles have been ruined and one office was saturated with water and the carpet will have to be replaced. He has gotten two quotes on the roof repair which are \$6,170 and \$6,200. Mr. Roll further advised that he is waiting on an additional quote from Ketcher & Co., which is currently doing roof work at the plant. A motion was made by Mr. McGlothlin, seconded by Ms. Julian, to accept the low bid but to add Ketcher & Co. 's bid as a change order to their existing contract and award the bid to them if their price is within ten percent (10%) of the low bid. The motion carried unanimously.

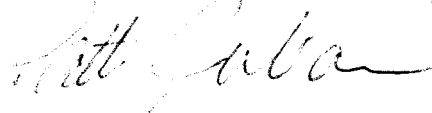
There being no further action to come before the Committee, a motion was made by Ms. Julian to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at approximately 12:50 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



PATTI JULIAN, SECRETARY