

NORTH LITTLE ROCK
WASTE WATER TREATMENT COMMITTEE

MINUTES OF A MEETING HELD TUESDAY, FEBRUARY 8, 2011

A meeting of the North Little Rock Waste Water Treatment Committee was held on Tuesday, February 8, 2011 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12: 15 p.m. Those in attendance at the meeting were: Mr. K.W. Matthews, Mr. Ed Nelson, Mr. Clark McGlothlin and Mr. Sylvester Smith. Also in attendance were Mr. Gary Mills, Director, Mr. Marc Wilkins, Assistant Director, Ms. Gina Briley, Mr. Ric Roll, Mr. Bill Staggs, Mr. Byron Hicks with McClelland Consulting Engineers, Inc., Mr. Vince Hotho and Mr. Tom Hubbard with Garver Engineers, LLC, Mr. Mark Halter with Hilburn, Calhoon, Harper, Pruniski & Calhoun, Ltd., and Dawn Harmon.

First, the Committee reviewed the minutes of its January 14, 2011 meeting. A motion was made by Mr. McGlothlin, seconded by Mr. Nelson, to approve the minutes of its January 14, 2011 meeting as submitted. The motion carried unanimously.

The Committee then reviewed the voucher disbursements for January 2011. After a brief discussion, a motion was made by Mr. McGlothlin, seconded by Mr. Nelson, to approve the voucher disbursements for January 2011 reflecting total cash disbursements of \$1,384,130.91 and transfers between accounts of \$1,095,910.57. The motion carried unanimously.

Next, the Committee reviewed the Financial Statement for December 2010. There was a brief discussion with regard to the incremental (2 1/2 %) rate increase which went into effect in October 2010. Mr. Mills advised the Committee that the next increase would go into effect in October 2011. A motion was made by Mr. Nelson, seconded by Mr. Smith to approve the Financial Statement for December 2010. The motion carried unanimously.

The Committee then reviewed the Financial Statement for January 2011. After discussion, a motion was made by Mr. Nelson, seconded by Mr. Smith, to approve the Financial Statement for January 2011. The motion carried unanimously.

The Committee then continued its discussion with regard to the erosion adjacent to the White Oak Bayou Interceptor. Mr. Wilkins reminded the Committee of the three (3) phase approach to correct this problem. The first phase was to conduct remedial measures to protect the manholes which are exposed. This work was done utilizing staff labor and equipment. The next phase was to include design and construction to relocate the affected sections of the interceptor. The third phase was to contact the Corps of Engineers and the Game and Fish Commission to see if there are any

alternatives short of moving the line. At this time, the staff feels additional studies are necessary to fully evaluate options due to the estimated cost of \$800,000 to relocate the interceptor. The studies would evaluate a permanent repair without relocating the interceptor and to engage the Corps of Engineers in bank stabilization requirements. The staff feels it is timely to initiate these studies in order to construct the work during the summer months. The line is approximately 7 to 8 years old and consists of 800 feet of ductile iron pipe and 3 manholes. After further discussion, a motion was made by Mr. Nelson, seconded by Mr. Smith, to authorize the staff to negotiate with McClelland Consulting Engineers, Inc. for engineering services related to erosion adjacent to the White Oak Bayou Interceptor. The motion carried unanimously.

In an effort to reduce sanitary sewer overflows (SSO), the staff has reviewed records and GIS data to improve efficiency and effectiveness of existing crews and equipment. The staff findings are: (1) that the vast majority of the SSO's occur as a result of stoppages rather than high rainfall events, (these stoppages are referred to as dry weather overflows); and (2) that current crews and equipment are not sufficient to effectively cover the service area on a timely basis. Therefore, the staff recommends the follows:

- Maximize the effectiveness of existing crews and equipment
 - Transfer one of engineering department's VACCONS and crew to the maintenance department where they would be assigned daily cleaning activities.
 - Reassign the remaining engineering department VACCON to service both TV crews .
- Provide additional crews and equipment
 - Provide a replacement VACCON to upgrade VACCON #1 for continuous duty. Reassign the old VACCON for treatment plant assignments and backups.
 - Provide a second Power Rodder and crew to double maintenance cleaning in areas inaccessible to the VACCONS.

Equipment items included in the 2011 budget are:

VACCON	\$ 350,000.00
Power Rodder	\$ 38,000.00
3/4 Ton Pickup	\$ 25,000.00

Personnel and supplies not included in the 2011 budget but anticipated only for approximately the second half of the year are:

Power Rodder Crew	\$ 64,600.00 for 6 months
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After further discussion, including the costs and the impact this project might have on the Consent Order the Utility is currently under, a motion was made by Mr. Smith, seconded by Mr. McGlothin, to authorize the advertisement and purchase of a replacement VACCON not to exceed the budgeted amount of \$350,000; to authorize the advertisement and purchase of a new Power Rodder not to exceed the budgeted amount of \$38,000; and to authorize the purchase of a new 3/4 ton pickup off the state contract to support the addition of a Power Rodder crew. The motion carried unanimously.

It was then brought to the Committee's attention that the high pressure water pump on VACCON #2 has a crack in the valve cover plate which prevents the pump from developing the required working pressures for heavy cleaning and for large pipelines. Considering the age of the pump and the cost of repair, the staff recommends replacement of the pump with a pump unit compatible with VACCON #1. A motion was made by Mr. McGlothin, seconded by Mr. Smith, to authorize the staff to purchase and install a replacement water pump for VACCON #2 not to exceed the budgeted amount of \$20,000.00. The motion carried unanimously.

Chairman Matthews advised the Committee that he had received several complaints due to the fact that there is no inclement weather policy in place at the Utility. Mr. Mills informed Chairman Matthews and the Committee that he had been working on a policy and plans to call a staff meeting on Wednesday to establish an inclement weather policy that would more than likely go into effect on Wednesday based on the weather forecast.

Mr. Wilkins updated the Committee on the "Smith property" which is located adjacent to the Faulkner Lake Treatment Plant. Mr. Wilkins has asked the realtor, Sarah Stephens, to provide him with a telephone number so he can contact Mr. Smith directly. Further, Mr. Wilkins asked if anyone would like to serve on a committee to try and facilitate this purchase and Mr. McGlothin and Mr. Smith offered to volunteer for this committee.

Upon motion made by Mr. McGlothin and seconded by Mr. Smith, the Committee unanimously excused the absence of Ms. Julian from the February 8, 2011 meeting.

There being no further action to come before the Committee, a motion was made by Mr. McGlothin to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at approximately 1:05 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



PATTI JULIAN, SECRETARY