

**AGENDA FOR  
NORTH LITTLE ROCK WASTE WATER TREATMENT  
COMMITTEE MEETING**

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**RE: COMMITTEE MEETING**  
**PLACE: FAULKNER LAKE TREATMENT PLANT**  
**7400 BAUCUM PIKE, NORTH LITTLE ROCK, AR**  
**DATE: MARCH 8, 2011**  
**TIME: 12:15**

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- (1) APPROVAL OF THE MINUTES OF THE FEBRUARY 8, 2010  
COMMITTEE MEETING**
- (2) CASH DISBURSEMENTS FOR JANUARY, 2011**
- (3) FINANCIAL STATEMENT FOR JANUARY, 2011**
- (4) MCALMONT SID**
- (5) EUREKA GARDENS SID**
- (6) PURCHASE TWO (2) TV VANS AND CCTV EQUIPMENT**
- (7) HOUSTON-GALVESTON AREA COUNCIL COOPERATIVE  
PURCHASING PROGRAM**

(1)

**NEW BUSINESS**

**ACTION REQUESTED:**

**APPROVAL OF THE MINUTES OF THE FEBRUARY 8, 2011 COMMITTEE  
MEETING.**

(2)

**CASH DISBURSEMENTS FOR FEBRUARY 2011**

**ACTION REQUESTED:**

**APPROVAL OF THE CASH DISBURSEMENTS FOR FEBRUARY 2010  
SHOWING TOTAL CASH DISBURSEMENTS OF \$ 1,093,618.68 AND FUND  
TRANSFERS BETWEEN ACCOUNTS OF \$ 754,284.82.**

**(3)**

**FINANCIAL STATEMENT FOR FEBRUARY, 2010**

**ACTION REQUESTED:**

**APPROVE THE FINANCIAL STATEMENT FOR FEBRUARY, 2010**

**(4)**

**REPRESENTATIVES OF THE MCALMONT SID WILL BE PRESENT TO PRESENT AN AGREEMENT, AN ASSIGNMENT OF EASEMENTS, AND A BILL OF SALE AND ASSIGNMENT FOR TRANSFER OF ALL TITLE AND CONTROL OF THE MCALMONT SID FACILITIES TO THE NORTH LITTLE ROCK WASTE WATER TREATMENT COMMITTEE.**

**ACTION REQUESTED:**

**ACCEPT THE AGREEMENT, ASSIGNMENT OF EASEMENTS, AND BILL OF SALE AND ASSIGNMENT FOR TRANSFER OF THE MCALMONT SID FACILITIES.**

(5)

**EUREKA GARDENS SID**

**AT ITS APRIL 13, 2010 MEETING, THE NORTH LITTLE ROCK WASTE WATER TREATMENT COMMITTEE AUTHORIZED THE HILBURN FIRM TO PREPARE A CONTRACT FOR OPERATION AND MAINTENANCE OF FACILITIES TO BE CONSTRUCTED BY THE EUREKA GARDENS PUBLIC FACILITIES BOARD OF PULASKI. COUNTY. A COPY OF THE CONTRACT IS ATTACHED.**

**THE FACILITIES GENERALLY CONSIST OF APPROXIMATELY 25,000 L.F. OF 8" THRU 12" GRAVITY SEWER, TWO (2) PUMP STATIONS, AND APPROXIMATELY 6,500 L.F. OF 3-INCH AND 6-INCH FORCE MAIN.**

**ACTION REQUESTED**

**AUTHORIZE EXECUTION OF A CONTRACT FOR SEWAGE TREATMENT AND SEWER SYSTEM OPERATION AND MAINTENANCE WITH THE EUREKA GARDENS PUBLIC FACILITIES BOARD OF PULASKI, COUNTY, AR.**

(6)

**PURCHASE TWO (2) TV VANS AND CCTV EQUIPMENT**

**THE ENGINEERING DEPARTMENT CURRENTLY HAS TWO PANEL TRUCKS EQUIPPED WITH CLOSED CIRCUIT TV (CCTV) CAMERAS AND TRANSPORTERS USED IN EVALUATING THE CONDITION OF THE GRAVITY SEWERS. THE VEHICLES ARE:**

- 1. 1996 FORD WITH 84,360 MILES – THIS VEHICLE HAS CCTV EQUIPMENT TRANSFERRED FROM A PREVIOUS WASTEWATER VEHICLE. THE GENERATOR HAS OVER 6,340 HOURS OF SERVICE LOGGED.**
- 2. 2000 CHEVROLET WITH 73,023 MILES – THIS VEHICLE WAS EQUIPPED WITH NEW EQUIPMENT AT THE TIME OF PURCHASE. THE GENERATOR ON THIS VEHICLE IS THE SECOND GENERATOR AND HAS 2,881 HOURS LOGGED.**

**THE VEHICLE ENGINES OPERATE CONTINUOUSLY TO HEAT OR COOL THE OPERATOR CABIN.**

**BOTH CCTV CAMERAS ARE OBSOLETE, AND WE HAVE BEEN INFORMED THAT THEY CAN NO LONGER BE REPAIRED. THE RECORDING SYSTEM IS CURRENTLY VHS TAPE AND PAPER DOCUMENTS WHICH ARE DIFFICULT TO ARCHIVE AND RETRIEVE FOR REFERENCE.**

**OUR CAO HAS SCHEDULE REQUIREMENTS FOR CONDUCTING SEWER SYSTEM EVALUATION SURVEYS. THIS DIGITAL EQUIPMENT WILL ALLOW US TO BE MORE EFFICIENT IN CONDUCTING THE INSPECTIONS AND IN DOCUMENTING THE INSPECTIONS IN REPORTS TO ADEQ.**

**STAFF REQUESTS THE PURCHASE OF TWO (2) NEW VEHICLES FULLY EQUIPPED WITH MODERN STATE-OF-THE-ART CCTV EQUIPMENT FOR EVALUATION OF SEWER PIPES IN OUR SYSTEM. A THIRD COMPLETE CAMERA AND TRANSPORTER SYSTEM WILL BE USED FOR TROUBLESHOOTING CAVE-INS AND SEWER SERVICE PROBLEMS TO REDUCE TURNAROUND TIME FOR PROBLEMS IN MAINS DISCOVERED BY CLEANING AND MAINTENANCE CREWS. THIS THIRD CAMERA WILL BE COMPATIBLE WITH AND INTERCHANGEABLE WITH THE TRUCK MOUNTED CAMERAS.**

**ESTIMATED COSTS FOR THIS EQUIPMENT IS \$400,000 AND IS INCLUDED IN THE 2011 ENGINEERING BUDGET.**

**ACTION REQUESTED**

**AUTHORIZE STAFF TO ADVERTISE AND PURCHASE TWO (2) TV VANS AND THREE (3) CCTV CAMERAS AND RELATED APPURTENANCES NOT TO EXCEED THE BUDGETED AMOUNT OF \$400,000.00.**

(7)

**HOUSTON-GALVESTON AREA COUNCIL COOPERATIVE PURCHASING PROGRAM**

**STAFF HAS INVESTIGATED PURCHASE OF CERTAIN EQUIPMENT ITEMS THROUGH THE HOUSTON-GALVESTON AREA COUNCIL (HGAC). THE HGAC IS A REGIONAL PLANNING COMMISSION AND POLITICAL SUBDIVISION OF THE STATE OF TEXAS WHICH IS AUTHORIZED TO CONDUCT A COOPERATIVE PURCHASING PROGRAM WITH ELIGIBLE ENTITIES INCLUDING ENTITIES IN OTHER STATES WHICH HAVE ESTABLISHED LEGISLATION AUTHORIZING EXTERNAL PUBLIC PROCUREMENT WITHOUT BIDDING.**

**WE HAVE RECEIVED INFORMATION THAT ARKANSAS CODE 19-11-206 AUTHORIZES EXTERNAL PUBLIC PROCUREMENT WITHOUT BIDDING AND THAT NUMEROUS CITIES AND PUBLIC AGENCIES, INCLUDING THE NORTH LITTLE ROCK SCHOOL DISTRICT, HAVE USED THE HGAC PROGRAM.**

**THERE ARE NO FEES REQUIRED TO JOIN. THE HGAC PROGRAM CHARGES A FEE OF 1 ½ % OF THE EQUIPMENT COST WITH THE EXCEPTION THAT THE FEE FOR EQUIPMENT WHICH INCLUDES A TRUCK CHASSIS IS SET AT \$1,000.00.**

**ACTION REQUESTED**

**AUTHORIZE STAFF TO ENTER INTO AN INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING WITH HGAC.**