

**NORTH LITTLE ROCK
WASTE WATER TREATMENT COMMITTEE**

MINUTES OF A MEETING HELD TUESDAY, MARCH 10, 2010

A meeting of the North Little Rock Waste Water Treatment Committee was held on Tuesday, March 10, 2010 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:18 p.m. Those in attendance at the meeting were: Mr. K.W. Matthews, Ms. Patti Julian, Mr. Ed Nelson, Mr. Clark McGlothlin and Mr. Sylvester Smith. Also in attendance were Mr. Gary Mills, Director, Mr. Marc Wilkins, Assistant Director, Ms. Gina Briley, Mr. Ric Roll, Mr. Bill Staggs, Mr. Doug McNeil appeared on behalf of Mr. Randy Ferguson (Trammel Estates), Mr. Vince Hotho with Garver Engineers, LLC, Mr. Fred Oswald, Mr. Mark Halter with Hilburn, Calhoun, Harper, Pruniski & Calhoun, Ltd., and Dawn Harmon.

The Committee first reviewed the minutes of its February 16, 2010 meeting. A motion was made by Mr. McGlothlin, seconded by Mr. Nelson, to approve the minutes of its February 16, 2010 meeting as submitted. The motion carried unanimously.

The Committee then reviewed the voucher disbursements for February 2010. After a brief discussion, a motion was made by Mr. Nelson, seconded by Mr. McGlothlin, to approve the voucher disbursements for February 2010 reflecting total cash disbursements of \$971,344.27 and transfers between accounts of \$862,409.60. The motion carried unanimously.

Upon motion made by Ms. Julian, seconded by Mr. Smith, the Committee unanimously approved the Financial Statement for February 2010 as submitted.

The Committee then continued its discussions from the January meeting with regard to the pump station fees for Trammel Estates and Crystal Bay Condominiums. Representatives from Trammel Estates and Crystal Bay Condominiums were present at the January meeting and requested consideration of a structured relief payment schedule for payment of the pump station fees for their respective developments. The amount billed to Crystal Bay Condominiums was \$47,200.00 and the amount billed to Trammel Estates was \$54,200.00. At the January meeting, the Committee voted to table this matter to give the attorneys and staff time to determine a plan for payment. The staff has discussed the matter with Mr. Halter and recommends the developers provide a Promissory Note for payment beginning April 10, 2010. An interest rate of three percent (3%) above the primary credit rate, which is currently .75%, will be applied to the principal. Mr. Doug McNeil, a representative of Trammel Estates, was present at the meeting and once again expressed any consideration for relief in the time required for payment of the fee. After further discussion, a motion was made by Mr. Smith, seconded by Mr. McGlothlin, to authorize the staff to accept a Promissory Note from

Trammel Estates for payment of the pump station fees to be paid out over a forty-eight (48) month period beginning April 10, 2010. The motion carried unanimously. A motion was then made by Mr. Smith, seconded by Mr. McGlothlin, to authorize the staff to accept a Promissory Note from Crystal Bay Condominiums for payment of the pump station fees to be paid out over a twelve (12) month period beginning April 10, 2010. The motion carried unanimously. The Committee asked Mr. Halter to prepare the Promissory Notes for execution by the developers.

Mr. Mills then informed the Committee that the Little Rock Wastewater has requested our consideration to allow biosolids from the Fourche Creek WTP to be land applied on our permitted application site. Little Rock Wastewater plans to advertise for bids for a multi-year biosolids disposal contract. In order to have competitive bids, Little Rock Wastewater needs a permitted site available to all potential bidders, because a single contractor controls all of the other permitted sites within a reasonable distance of the facility. The Utility's application site contains 1,700 acres of available land and is large enough to accommodate the biosolids from the Utility and other utilities as well. Depending on the outcome of the bids, Little Rock Wastewater biosolids will require between 130 and 870 acres per year for the length of the contract. The Utility has not disposed of solids on this site in the last five (5) years, but does plan to use the site this fall. The Utility and the Little Rock Wastewater had an agreement for biosolids disposal in 2005. The Utility staff has met with the property manager, Mr. Bo Dugan, and he is in favor of allowing Little Rock Wastewater to bring biosolids to his site. Mr. Fred Oswald, a consultant working on behalf of Little Rock Wastewater, was present at the meeting to answer any questions. After further discussion, a motion was made by Mr. Smith, seconded by Mr. McGlothlin, to authorize the staff to negotiate an agreement with Little Rock Wastewater for use of the permitted site at a cost of \$5,000.00. The motion carried unanimously.

The Committee then reviewed the proposals received for the replacement of the HVAC System in the Administration Building. The 2010 budget includes \$20,000 for this item. After a review of the proposals, a motion was made by Mr. McGlothlin, seconded by Mr. Smith, to select the proposal submitted by McGinty Mechanical Contractor for a Bryant system at a cost of \$34,324. The motion carried unanimously.

Mr. Mills then reported to the Committee that on January 2, 2010 the wetwell at the Delta Law Pump Station filled up with sand and the pumps ceased to operate. Emergency action included the installation of dewatering wells, temporary meter loops and connection of a trailer mounted emergency pump to reestablish service. Investigations upstream revealed a cave-in in the 500 block of Live Oak Drive. Initial plans were to use Utility staff to make this repair. Subsequent television inspections have revealed multiple damage areas over two pipeline segments. The staff believes the damage to this site resulted from the December 23 - 24, 2009 storm event and the Utility has applied for Federal assistance through FEMA. Due to the extent of the damage and length of time required to make the repair, the Utility now believes it will be more efficient to use outside services for this repair. The Utility understands FEMA

assistance will be 75% of any part determined to be eligible. Emergency actions taken as well as replacement of the pumps in the Delta Lawn Pump Station may be considered eligible. A motion was made by Mr. Nelson, seconded by Ms. Julian to authorize the staff to utilize the services of Diamond Construction, Inc. to make the emergency repair in the 500 block of Live Oak Drive. The motion carried unanimously.

Further, on February 10, 2010 a Utility employee identified a cave-in in the front yard at 818 Greendale. Greendale Drive is in the same subdivision as the cave-in at 725 Healy Avenue. The distance between the Greendale Drive and Healy Avenue addresses is approximately 300 yards, and the three (3) cave-ins (725 Healy Avenue, 818 Greendale Drive and the 500 block of Live Oak Drive) are all within a ¼ mile radius circle. The Utility believes the damage to all three of these sites resulted from the December 23 - 24, 2009 storm event, and the Utility has applied for Federal assistance through FEMA. To date (03/03/10) emergency measures include the installation of a dewatering well, temporary meter loop and removal of a nearby tree as well as cleaning and televising adjacent lines. The estimated cost to complete the repair is \$75,000. The Utility understands that FEMA assistance will be 75% of any part determined to be eligible. A motion was then made by Mr. Nelson, seconded by Ms. Julian, to authorize the staff to utilize the services of Diamond Construction, Inc. to make an emergency repair at 818 Greendale Drive. The motion carried unanimously.

Next, Mr. Mills informed the Committee, that Mayor Hays and Mr. Jason Carter, North Little Rock City Attorney, have asked the Utility to assist in providing a pressure system sewer service to the 10 or 12 residents on Cedar Street. Cedar Street is located above North Park Mall on John F. Kennedy Boulevard. At this time, no action is required.

Mr. Roll then advised the Committee that approximately one week ago, one of the variable frequency drives malfunctioned. A new variable frequency drive is in the 2010 budget at a cost of \$50,000.00. This price is a little more expensive than the one which was repaired last year at a cost of \$39,000.00. The variable frequency drive is a sole source item and takes approximately three (3) months to order and have installed. A motion was made by Mr. Smith, seconded by Mr. Nelson, to authorize the purchase of a variable frequency drive from the sole source. The motion carried unanimously.

Mr. Roll then updated the Committee on the repair to the lower roof on the lab building. He reported that the additional quote received from Ketcher & Co., authorized at the January meeting, was well within ten percent (10%) of the low bid received for repair of the roof.

Mr. Mills then informed the Committee that it has been a difficult task to determine which employees might be deserving of a merit raise. Therefore, he has decided to waive all salary adjustments at this time and review this matter again mid year.

There being no further action to come before the Committee, a motion was made by Ms. Julian to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at approximately 1:15 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



PATTI JULIAN, SECRETARY