

NORTH LITTLE ROCK
WASTE WATER TREATMENT COMMITTEE

MINUTES OF A MEETING HELD TUESDAY, AUGUST 11, 2009

A meeting of the North Little Rock Waste Water Treatment Committee was held on Tuesday, August 11, 2009 at the administrative offices located at the Faulkner Lake Treatment Plant.

The meeting was called to order by Chairman Matthews at approximately 12:13 p.m. Those in attendance at the meeting were: Mr. K.W. Matthews, Mr. Ed Nelson, Mr. Clark McGlothlin and Mr. Sylvester Smith. Also in attendance were Mr. Gary Mills, Director, Mr. Marc Wilkins, Assistant Director, Ms. Gina Briley, Mr. Ric Roll, Mr. Bill Staggs, Mr. Vince Hotho with Garver Engineers, LLC, Mr. Mark Halter with Hilburn, Calhoun, Harper, Pruniski & Calhoun, Ltd., and Dawn Harmon.

The Committee first reviewed the minutes of its July 14, 2009 meeting. A motion was made by Mr. McGlothlin, seconded by Mr. Nelson, to approve the minutes of its July 14, 2009 meeting as submitted. The motion carried unanimously.

The Committee then reviewed the voucher disbursements for July 2009. After a brief discussion, a motion was made by Mr. Nelson, seconded by Mr. Smith, to approve the voucher disbursements for July 2009 reflecting total cash disbursements of \$1,215,949.01 and transfers between accounts of \$916,661.97. The motion carried unanimously.

Upon a motion made by Mr. McGlothlin, seconded by Mr. Nelson, the Committee unanimously approved the Financial Statement for July 2009 as submitted.

Mr. Wilkins then updated the Committee with regard to the preliminary engineering services for the Faulkner Lake Phase III Improvements, RLF No. 00594CWRLF-L. Mr. Wilkins stated that the Faulkner Lake Phase III Improvements are included as a project within our current \$14,000,000.00 RLF loan. The original project included replacement of the chlorination process with ultraviolet light disinfection and upgrades to the primary treatment process. Two events have occurred subsequent to the RLF loan application which has caused the staff to adjust the scope of the Phase III Improvement. First, a study determined that the total residential chlorine limit proposed by ADEQ could be increased and it would not be necessary to convert to UV disinfection. This alone will save the Utility approximately 1.6 million dollars. Second, the Utility lost a variable frequency drive on the main influent pump during a scheduled maintenance that shut down the spare pump leaving the Utility without a backup. After discussion of these matters, the staff recommends authorization to contract with Crist Engineers, Inc. to develop a preliminary plan modifying the scope of the Phase III Improvements Project to account for these events and current operating needs. A copy of the proposal received from Crist Engineers, Inc. was attached to the agenda for review by the Committee. This item was not budgeted for separately and will be funded

from the sewer fund. A motion was then made by Mr. Smith, seconded by Mr. McGlothlin, to authorize the staff to enter into a contract with Crist Engineers, Inc. to develop a preliminary plan related to the Faulkner Lake Phase III Improvements in an amount not to exceed \$16,000.00. The motion carried unanimously.

Next, Mr. Mills informed the Committee, that during the recent managers meeting, there was a lot of discussion regarding the Arkansas Water/wastewater Agency Response Network (ARWARN). ARWARN is a network of utilities organized by voluntary agreement to promote statewide emergency preparedness, disaster response and mutual assistance for utility systems in Arkansas. Recent disasters experienced have highlighted that:

- Utilities require specialized equipment and personnel to work on their system
- Those responding to a disaster often need basic utility services to perform their responsibilities
- Widespread disasters can outstrip local or regional resources
- Disaster can impact Utility employees and their families creating an even greater need for help from other utilities
- Agreements need to be in place before a disaster strikes in order to receive Federal reimbursement

Additionally, the ARWARN Network provides a coordinated response effort through a mutual aid coordinator (Arkansas Rural Water Association) to locate the specific needs, prioritize the facilities for restoration efforts, identify the critical equipment and personnel needs and their locations, and establish a standardized procedure for documentation of requests for reimbursement. Response to requests for assistance are voluntary. Mr. Mills also noted that there are no costs associated with this program. A motion was made by Mr. Nelson, seconded by Mr. McGlothlin, to authorize the staff to utilize the services of the Hilburn Law Firm to review the Mutual Aid and Assistance Agreement and draft a Resolution authorizing execution of the program agreement to become a part of ARWARN. The motion carried unanimously.

The Committee then discussed the emergency repairs at Block 101 through 1025 Roseclair Drive which is located North of Lynch Drive. Three cave-ins occurred on a section of 8-inch concrete sewer main on Roseclair Drive which is below the water table. The Utility has authorized Elder Drilling & Supply Co., Inc. to install three dewatering wells to facilitate the emergency repairs. The costs of the wells are \$8,800.00 each for a total of \$26,400.00. Once the water table has been lowered, Utility forces will make the repairs and construct a shallow main for reconnection of the services. The deep main will be internally lined after the repairs are completed. Mr. Mills contacted each Committee member by telephone to get verbal approval for this emergency repair. A motion was made by Mr. McGlothlin, seconded by Mr. Smith to formally authorize the services of Elder Drilling & Supply Co., Inc. to install three dewatering wells for the emergency repairs on Block 101 through 1025 Roseclair Drive in the amount of \$8,800.00 per well. The motion carried unanimously.

Mr. Halter then updated the Committee on the status of the Faulkner Crossing litigation. Mr. Halter stated that the complaint was filed and answered and initial discovery, including some depositions, have been completed. All parties have now agreed to go to mediation and he would like a Committee member/members present at mediation with authorization to settle. Mr. Smith and Mr. Nelson volunteered to attend mediation on behalf of the Utility. A motion was made by Mr. McGlothin, seconded by Chairman Matthews, authorizing Mr. Smith and/or Mr. Nelson to attend mediation and give them the authority to settle the case in their discretion. The motion carried unanimously.

Upon motion made by Mr. Nelson, seconded by Mr. Smith, the Committee unanimously excused the absence of Ms. Julian from the meeting.

There being no further action to come before the Committee, a motion was made by Mr. McGlothin to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at approximately 12:53 p.m.

APPROVED AS TO FORM:



K. W. MATTHEWS, CHAIRMAN

RESPECTFULLY SUBMITTED,



PATTI JULIAN, SECRETARY