

AN ORDINANCE AMENDING THE 2017 QUOTA ORDINANCE (ORDINANCE NO. 8871) FOR THE NORTH LITTLE ROCK ADMINISTRATION, FINANCE, PARKS & RECREATION AND POLICE DEPARTMENTS; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.

WHEREAS, the City Council is responsible for establishing the number of employees in each department, and on December 27, 2016, adopted Ordinance No. 8871 establishing job classifications and numbers of employees for each department of the City of North Little Rock for 2017 (amended thereafter by Ordinance Nos. 8886, 8892 and 8929); and

WHEREAS, it has been determined by the City Council that it is necessary from time to time to amend such ordinance to add or delete positions, to correct errors, reorganize departments, reclassify positions, re-title positions, and for other purposes, to increase the efficient operation of the City of North Little Rock; and

WHEREAS, there is a need to add one position to the Administration Department, change the paygrade for one position in the Finance Department, add one position to the Parks & Recreation, and make a paygrade change for one position, add one position and delete one position (zero increase in positions) for the Police Department.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LITTLE ROCK, ARKANSAS:

SECTION 1: That Section 1 of Ordinance No. 8871, as amended by Ordinance Nos. 8886, 8892 and 8929, is hereby amended as follows:

Editor’s note: Deletions are denoted in “red” by ~~striketrough~~ and additions in “blue” by underline.

SECTION 1: That the Administration Department shall consist of nine (9) elected officials and ~~seven (7)~~ **eight (8)** full time employees as follows:

- Mayor (Elected), NEG - 1
- Alderman (Elected), NEG - 8
- Director of Operations, NEG – 1
- Chief of Staff, NEG – 1
- Chief Information Technology Officer, NEG – 1, Add one position**
- Director of External Affairs, NEG – 1
- Director of Special Projects, NEG – 1
- Office Assistant, NEG – 1
- Office Assistant III, NEG – 1
- Special Assistant to the Mayor, NEG – 1

SECTION 2: That Section 14 of Ordinance No. 8871, as amended by Ordinance Nos. 8886, 8892 and 8929, is hereby amended as follows:

Editor's note: Deletions are denoted in "red" by ~~striketrough~~ and additions in "blue" by underline.

SECTION 14: That the Finance Department shall consist of fourteen (14) full-time employees as follows:

Director of Finance and Budget, NEG - 1
Accountant, F12 - 1
Accounting Clerk III, F05A - 1
Accounting Clerk, Senior, F06A - 5
Assistant Finance Director, NG - 1
Assistant Payroll Specialist, F07A - 1
Auditor/Grants Administrator, NEG - 1
Customer Service Clerk, F05B - 1
Finance Officer (Electric), F12- 1
Payroll Specialist, ~~F08~~ **F10 - 1** **Paygrade change from F08 to F10**

SECTION 3: That Section 21 of Ordinance No. 8871, as amended by Ordinance Nos. 8886, 8892 and 8929, is hereby amended as follows:

Editor's note: Deletions are denoted in "red" by ~~striketrough~~ and additions in "blue" by underline.

SECTION 21: That the Parks & Recreation Department shall consist of two hundred seventeen (217) employees: ~~seventy-one (71)~~ **seventy-two (72)** full-time, one (1) contract, one hundred and two (102) part-time, and forty three (43) intermittent as follows:

Recreation (Dept. 035): ~~one hundred eleven (111)~~ **one hundred twelve (112)** employees: ~~15 full-time~~ **16 full-time**, 53 part-time, and 43 intermittent.

Custodian, FT, P06 - 2
Office Assistant, Senior, FT F05A - 1
Program Coordinator, F08 - 1
Program Leader, FT, F04 - 4
Program Supervisor, FT, F09 - 1
Recreation Center Director, FT, F07 - 3+1 = 4, Add one position
Recreation Superintendent, FT, F11 - 1
Community and Fitness Center Director FT, F09 - 1
Community and Fitness Center Assistant Director FT, F08 - 1
Facility Leader, Part-Time, HRLY - 8
Program Leader, Part-Time, HRLY - 1
Recreation/Program Aide, Part-Time, HRLY - 44

Aquatic Supervisor, Intermittent, HRLY – 1
Assistant Pool Manager, Intermittent, HRLY – 2
Concession Worker I, Intermittent, HRLY – 5
Concession Worker II, Intermittent, HRLY – 1
Lifeguard, Intermittent, HRLY – 12
Swimming Pool Manager, Intermittent, HRLY – 2
Instructors, Intermittent, HRLY – 20

SECTION 4: That Section 23 of Ordinance No. 8871, as amended by Ordinance Nos. 8886, 8892 and 8929, is hereby amended as follows:

Editor’s note: Deletions are denoted in “red” by ~~strikethrough~~ and additions in “blue” by underline.

SECTION 23: That the Police Department shall consist of two hundred forty (240) full-time employees (202 uniformed and 38 non-uniformed) as follows:

Uniformed:

Chief, NEG – 1
Assistant Chief, NG – 1
Captain, X04 - 4
Lieutenant, X03 –10
Sergeant, X02 - 25
Police Officer, X01 – 160

Non-uniformed:

Administrative Secretary F06A- 1 +1 = 2 Add one position
Automated Systems Assistant, F05 – 1
Community Service Assistant, F05 – 2
Community Service Assistant II, F07 - 7
Computer Specialist, F10 –2
Database Specialist, F10 – 1
Executive Secretary, NG - 1
Fleet Maintenance/Inventory Manager, F05 - 1
Manager of Information Systems, NEG – 1
Media Production Specialist, F09A – 1
Network Infrastructure Administrator, NG – 1
Office Assistant III, F05 –11
Office Manager, F10 – 1
Payroll Accounting Clerk, ~~F06A~~ **NG – 1 Paygrade change from F06 to NG**
Secretary III, F05A – ~~5-1=4~~ **One (1) Secretary III position to be deleted after successful fulfilment of Administrative Secretary vacancy**
Victim’s Advocate, F08A – 1
Police Athletic League Director, F09A- 1

SECTION 5: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 6: That the provisions of this ordinance are hereby declared to be severable and if any section, phrase or provision shall be declared or held invalid, such invalidity shall not affect the remainder of the sections, phrases or provisions.

SECTION 7: That the City Council has determined that the interests of the City and City employees can best be served by the adoption of this ordinance; THEREFORE, an emergency is hereby declared to exist, and this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED:

APPROVED:

Mayor Joe A. Smith

SPONSOR:

ATTEST:

Joe A. Smith

Mayor Joe A. Smith

by AF

Diane Whitbey, City Clerk

APPROVED AS TO FORM:

C. Jason Carter

C. Jason Carter, City Attorney

by AF

PREPARED BY THE NLR HUMAN RESOURCES DEPARTMENT/
FORMATTED BY THE OFFICE OF THE CITY ATTORNEY/b

FILED <u>11:30</u> A.M. _____ P.M.
By <u>Amy Field</u>
DATE <u>9-19-17</u>
Diane Whitbey, City Clerk and Collector North Little Rock, Arkansas
RECEIVED BY <u><i>[Signature]</i></u>