

The North Little Rock Airport Commission Meeting was held at noon on Thursday, February 21, 2019 at the NLR City Services building, planning department conference room.

Chairman Mark Halter called the meeting to order.

The roll being called, the following Commissioners attended: Mark Halter, Mark Bentley, Roger Marlin, Brad Hughes. Mr. Hughes moves to excuse the absence of Jim Julian, Adrienne Smith and Don Blakey; Mr. Bentley seconds; the motion carries unanimously.

Also Present: Clay Rogers, Jordan Culver-Garver, Marie Miller-City Attorney's Office

### **Minutes**

Mr. Hughes moves to approve the December meeting minutes, Mr. Marlin seconds, the motion carries unanimously.

### **Financial Report**

Mr. Rogers goes through two reports. One is for the end of the 2018 year, and the other is for January 2019. Mr. Hughes moves to approve the December 2018 budget, Mr. Bentley seconds; The motion carries unanimously. Mr. Marlin motions to approve the January 2019 budget statement, Mr. Bentley seconds, the motion carries unanimously.

### **Old Business**

Deer Maintenance- Mr. Rogers updates the commission on progress made on deer maintenance, and efforts he's making with Lt. Honeycutt.

Expansion Project- Mr. Rogers updates the commission on where the project stands with the mayor and city council. He says Garver has given him updated drawings that he has passed along to the Mayor. Mr. Marlin makes a motion that the commission supports and approves the new drawings, Mr. Hughes seconds, the motion carries unanimously.

AWOS update- Mr. Culver updates the commission on plans for the AWOS. He says they're working the FAA and FCC on getting a frequency set up for the UNICOM.

### **New Business**

Shamu Aviation Lease Assignment- Mr. Hughes moves to approve the lease assignment from Shamu Aviation to PMS Hangers, LLC, who bought the hangar at the auction. Mr. Bentley seconds, the motion carries unanimously.

Lease requests for the new apron- Mr. Rogers says Manley Denton is ready to get started on building a hangar on the new apron. He is one of the two that wrote a letter of intent to help get the grant to build the apron. Mr. Rogers recommends the commission approve a lease subject to Mr. Denton getting the required deposit and documents to the airport and Garver engineers prior to beginning construction. Mr. Halter says the hangar must comply within the new minimum standards set for that apron, unless he requests a change from the commission. Mr. Rogers says he will make sure Mr. Denton is aware. Mr. Bentley moves to approve the lease with those conditions, Mr. Hughes seconds. The motion carries unanimously. Mr. Rogers says he also has a deposit check from Hyde Family, LLC, who already has a hangar lease with the airport. Mr. Hyde would like the three hangar spots on that apron that back up to his existing hangar next to the apron. Mr. Rogers says Mr. Hyde has mentioned interest in building one long hangar that takes up those three spots to save money. Mr. Rogers says Mr. Hyde knows that he will have to get that approved by the commission. Mr. Rogers recommends approving the lease to Hyde Family LLC for those three spots, and that Mr. Hyde come to the commission with anything that is different than what is listed in the minimum standards, and pending receiving necessary building drawings for approval. Mr. Hughes moves to approve, subject to the conditions laid out, Mr. Bentley seconds. The motion carries unanimously.

### **Engineer's Report**

Jordan Culver has an update on the new apron project. Weather has slowed it down, but hopefully it will be complete in 2-3 weeks.

### **Directors Report**

None.

### **Public Comment**

None

Mr. Hughes moves to adjourn, Mr. Marlin seconds.

The meeting is adjourned.